

CLIENT NAME: _____

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OUT-OF-COURT WORKSHEET

CASE NO._____ **CLIENT NAME:** _____

Date	Brief Description of Services	Interviews Conferences	Obtaining & Reviewing Records.	Legal Research & Brief Writing	Travel Time	Investigative & Other Work
	PAGE TOTAL					
	GRAND TOTAL					

OTHER EXPENSES WORKSHEET

CASE NO._____

CLIENT NAME: _____

Date	Brief Description	Mileage	Parking	Meals	Lodging	Copy	Telephone	Other
	PAGE TOTAL							
	GRAND TOTAL							